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# SPRING 2020 CLASS CATALOG

Spring Break: March 16-21.

1917 Lake Point Dr. Madison, WI 53713 608-310-4573 [www.latinoacademywi.org](http://www.latinoacademywi.org)

## WORKFORCE ESSENTIALS

### ENGLISH ACADEMY

Class	Time	Dates	Day	Location
ESL—Basic	12:30 pm—3:30pm	Feb 1—Mar 28	Saturday	Latino Academy
ESL—Level 1 (\$20)	9 am—12 pm	Feb 1—May 23	Saturday	Latino Academy
ESL—Level 2 (\$20)	9 am—12 pm	Feb 1—May 23	Saturday	Latino Academy
ESL—Level 3 (\$20)	9 am—12 pm	Feb 1—May 23	Saturday	Latino Academy
ESL for Health Careers (Free)	5:30 pm—8:30 pm	Feb 24—May 4	Mon. and Wed.	Latino Academy
ESL for Skilled Trade Careers (Free)	5:30 pm—8:30 pm	Feb 24—May 4	Mon. and Wed.	Latino Academy
English for Business (\$20)	Call the Latino Academy at 608-310-4573 for more information.			

### COMPUTER ACADEMY

Class	Time	Dates	Day	Location
Computer Keyboard Skill Building class (\$20)	10 am—12 pm	Feb 29-April 25	Saturday	Madison College
Microsoft Excel (\$20)	6:00 pm—8:00 pm	Feb 26—Abr 22	Wednesday	Latino Academy
Workplace Computer Skills	10 am—12 pm	March, 16 to 20	Monday to Friday	Latino Academy

# EDUCATION ADVANCEMENT

## GED ACADEMY (Instruction in Spanish)

Class	Time	Dates	Day	Location
GED (\$20)	5:30 pm—8:30 pm	Jan 21—May 14	Tue. And Thurs.	Latino Academy
GED (\$20)	5:30 pm—8:30 pm	Jan 22—May 13	Mon. and Wed.	Leopold School
GED on-the-Go(\$20)*	9:00 am—1:00 pm	Jan 25—May 16	Saturday	Sun Prairie
GED on-the-Go (\$20)*	5:00 pm—8:00 pm	Jan 14—March 24	Tuesday	Waunakee
GED on-the-Go (\$20)*	4:00 pm—7:00 pm	Jan 15—March 25	Wednesday	Marshall
Pre-GED (\$20)	5:30 pm—8:30 pm	Jan 21—May 14	Tue. and Thurs.	Latino Academy
Pre-GED (\$20)	5:30 pm—8:30 pm	Jan 22—May 13	Mon. and Wed.	Leopold School
Adult Education / Plaza Comunitaria (\$20)	5:30 pm—8:30 pm	March 3—May 12	Tue. and Thurs.	Latino Academy

\*Sun Prairie GED on-the-Go class will offer Language Arts GED instruction, Marshall and Waunakee will focus on Pre-GED Math.

# INDUSTRY SPECIFIC TRAINING

## INTRO TO THE CHILDCARE PROFESSION(\$20)

Day: Saturday. Dates: January 11th — March 28th . Time: 12:30—4:30 pm

Location: Latino Academy

This class will cover the courses that are the minimum requirement to work in the childcare field, whether in a group center or in your own home daycare:

- Introduction to the Child Care Profession
- Fundamentals of Family Child Care
- Infant/Child Cardiopulmonary Resuscitation (CPR) , valid for 2 years

Call the Latino Academy at 608-310-4573 for more information.

## CAREER EXPLORATION FOR WOMEN IN TRADES

Explore employment opportunities in the fields of construction and transportation.

Call the Latino Academy at 608-310-4573 for more information.

## **BILINGUAL COMMERCIAL DRIVER'S LICENSE TRAINING: CLASS B (\$200), CLASS A (\$400)**

Day: Tuesday. **Class B:** Feb. 4—March 10 **Class A:** Feb. 4—April 7

Location: Sunshine Place (1632 W Main St, Sun Prairie) Time: 10:00—1:00pm or 4:00—7:00pm

Get your CDL Class B or Class A License . Receive training to pass the written test and practice with our truck for the driving test to obtain your license. Class is taught in English.

**Call the Latino Academy at 608-310-4573 for more information.**

## **BILINGUAL CONSTRUCTION TRAINING (\$20)**

Recruitment Sessions: Wednesday, February 19th: 3:00—4:00 pm

Saturday, February 22nd: 9:00—10:00 am

Location: 2001 Traceway Drive, Fitchburg

Get yourself ready for a variety of jobs in the area of construction. Obtain several professional certificates. Intermediate level of English required.

**Call the Latino Academy at 608-310-4573 for more information.**

## **SERVSAFE MANAGER TRAINING (\$125)**

Obtain your certification as a ServSafe Food Manager.

**Call the Latino Academy at 608-310-4573 for more information.**

## **BILINGUAL CUSTOMER SERVICE TRAINING (\$20)**

Designed for people who are looking for employment in areas that require direct customer contact, with an emphasis in Health Insurance. Course offered in collaboration with Quartz.

Intermediate level of English required.

**Call the Latino Academy at 608-310-4573 for more information.**

## **OSHA 10, SAFETY TRAINING (\$150)**

**Call the Latino Academy at 608-310-4573 for more information.**

## **FORKLIFT LICENSING TRAINING (\$40)**

Obtain your Forklift License, essential for any construction or warehouse employment.

**Call the Latino Academy at 608-310-4573 for more information.**

# LEADERSHIP AND WELLNESS DEVELOPMENT

## SELF-CARE AND WELLNESS ACADEMY

Class	Time	Dates	Day	Location
Nutrition	12:00—2:00 pm	Feb. 22—April 11	Saturdays	Latino Academy
Mindfulness	Call the Latino Academy at 608-310-4573 to obtain more information.			
Self-Care	Call the Latino Academy at 608-310-4573 to obtain more information.			

## CENSUS ACADEMY

Madison Area	12:30—1:30 pm	Feb. 29—Mar. 14	Saturdays	Latino Academy
Sun Prairie Area	5:00—6:00 pm	Feb. 26	Wednesday	Sunshine Place

## OTHER COURSES

### FINANCIAL EDUCATION: TAX PREPARATION

Day: Saturday. Date: February 15th . Time: 12:30—2:30 pm Location: Latino Academy

Obtain basic information about the requirements to be able to file your taxes: how to request an ITIN, who has to file taxes, qualifications for dependents, changes in the law, W-2/1099-INT...

**Call the Latino Academy at 608-310-4573 to obtain more information and to sign up.**

Remember to listen to our radio program on  
La Movida 94.5 FM/1480 AM  
at 9 am every first Friday of the month.

## THANK YOU FOR YOUR SUPPORT



Classes at Latino Academy are possible thanks to generous grants from our funders. Students only need to contribute \$20 for each of the classes they want to enroll in (unless otherwise posted).



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