

## **Information about FEMA Emergency Food and Shelter Program (EFSP) funding**

EFSP funds must be used to **supplement food and shelter services** and may not be used as seed money for new programs. The key responsibility of participating organizations is to provide assistance within the intent of the program. Agencies may receive funds to provide food, shelter and supportive services, including, but not limited to:

- Food services, such as congregate meals or groceries
- Lodging in mass shelter, or in hotel/motel or other off-site shelter facility limited to 30-days assistance per individual or household
- One month rent or mortgage assistance to prevent eviction or foreclosure
- Utility assistance for one month of service for gas, electric and water service
- Supplies, including but not limited to cleaning supplies, and small equipment essential to feed or shelter people, not exceeding \$300 per item
- Purchase of PPE (personal protective equipment); PPE expenditures are limited to 10% of an agency's total award

### **Key things to note:**

Funding is intended to serve as *reimbursement dollars*, not dollars anticipated to be needed and spent in the future

If funded, awards are sent in two separate payments

Strict and detailed accounting and reporting is required of all payments reimbursed through FEMA funding (canceled checks, invoices, line-item receipts, etc.). If required documentation is not provided and/or does not meet FEMA compliance standards, payment will be withheld

Agencies interested in applying for FEMA EFSP awards must ensure they currently have the funding and staff capacity in place to provide their regular services

FEMA funds, if awarded, must be spent within a specific time frame (typically 9-12 months from the time that first payment is received)