



# Employment History (Please complete in full unless information is on your attached resume)

List you last four (4) employers, assignments or volunteer activities starting with the most recent, including military experience. Explain any gaps in employment in comment section below. Include any information if not already listed on resume i.e. salary.

<b>Employer</b>	Telephone ( ) -	<u>Dates Employed</u> From To	Summarize the nature of the work performed and job responsibilities:
Address			
Job Title		<u>Hourly Rate/Salary</u> Starting	
Immediate Supervisor and Title		\$ PER	
Reason For Leaving		<u>Hourly Rate</u> Final	
May We Contact For Reference <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER_____		\$ PER	

<b>Employer</b>	Telephone ( ) - From	<u>Dates Employed</u> To work performed and job responsibilities:	Summarize the nature of the work performed and job responsibilities:
Address			
Job Title		<u>Hourly Rate/Salary</u> Starting	
Immediate Supervisor and Title		\$ PER	
Reason For Leaving		<u>Hourly Rate</u> Final	
May We Contact For Reference <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER_____		\$ PER	

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<b>Employer</b>	Telephone ( ) -	<u>Dates Employed</u> From To work performed and job responsibilities:	Summarize the nature of the work performed and job responsibilities:
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Immediate Supervisor and Title		\$ PER	
Reason For Leaving		<u>Hourly Rate/Salary</u> Final	
May We Contact For Reference <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER_____		\$ PER	

Comments including explanation of any gaps in employment: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

A. List last three (3) schools attended, *starting with last one*. B. List number of years completed. C. Indicate degree or diploma earned, if any. D. Grade Point Average or Class Rank and E. major and minor field of study (if applies).

A. SCHOOL	B. NO. YEARS COMPLETED	C. DEGREE DIPLOMA	D. GPA CLASS RANK	E. MAJOR	F. MINOR

**REFERENCES**

List name and telephone number of three business/work/academic references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are not related to you.

<u>Name</u>	<u>Telephone</u>	<u>Email Address</u>	<u>Years Known</u>
	( ) -		
	( ) -		
	( ) -		

List professional, trade, business or civic associations and any offices held. (Exclude memberships that which would reveal sex, race, religion, national origin, age, disability, ancestry or other protected status)

<u>Organization</u>	<u>Offices Held</u>

List special accomplishments, publications, awards to the extent they may be relevant to the organization for employment. (Exclude information which would reveal sex, race, religion, national origin, age, ancestry, disability or other protected status).

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It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If required by the Employer, I give the right to undergo a drug test.

The Employer is an equal opportunity employer. The employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only (60) days. At the conclusion of this time, if I have not heard from the Employer and still wish to be considered for employment, it will be necessary to fill out a new application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

# Applicant Data Survey (Completion of Information Below is Voluntary)

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or disability, or any other legally protected status.

Date: \_\_\_/\_\_\_/\_\_\_

Position(s) Applied For \_\_\_\_\_

## REFERRAL SOURCE

- Print Advertisement    Employee    Relative    Volunteer    School  
 Online advertisement    UWDC website    Government Employment Agency    Private Employment Agency  
 Other \_\_\_\_\_ Name Of Source (If Applicable) \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_ ( ) -  
LAST FIRST MIDDLE AREA CODE PHONE

ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP CODE

As required, we comply with government regulations including Affirmative Action obligations where they apply.

In an effort to comply with requirements regarding government record keeping, reporting and other legal obligations, we ask that you complete this applicant data survey. Your cooperation is appreciated.

Please be advised that your survey is *not* a part of your official application for employment. It is considered confidential information that will not be used in any hiring decision except to the extent allowed by law.

**Check One** .....  MALE    FEMALE

### Check One of the following race/ethnic groups

- AFRICAN AMERICAN    AMERICAN INDIAN/ALASKAN NATIVE    ASIAN  
 LATINO    MULTIRACIAL    NATIVE HAWAIIAN/PACIFIC ISLANDER  
 OTHER \_\_\_\_\_    WHITE

### Check if any of the following are applicable

- VETERAN    DISABLED VETERAN    DISABLED INDIVIDUAL

### Check If accommodations needed

- NO    YES Explain: \_\_\_\_\_

TO BE COMPLETED BY APPLICANT - NOT FOR INTERVIEW PURPOSES - TO BE REMOVED BY EMPLOYER AND FILED SEPARATELY