

UNITED WAY OF DANE COUNTY **COMMUNITY VOLUNTEER AWARDS** NONPROFIT NOMINATION FORM

An agency's commitment to increase the impact of volunteers through engagement, capacity building and leadership plays a critical role in making volunteering a core strategic function of their organization.

United Way's Distinguished Service Nonprofit Award gives you a chance to recognize a nonprofit that strengthens our community through engaging volunteers! **All 501(c)3 nonprofit agencies in Dane County are eligible to be nominated.**

Distinguished Service Nonprofit Award

One nonprofit will receive \$250 for their organization. **This award is sponsored by Dane County Administrators of Volunteer Services.**

All nominees will be recognized and the award recipient will be announced at the Community Volunteer Awards luncheon on **Tuesday, April 30, 2019 from 11:00 am to 1:00 pm at The Madison Concourse Hotel and Governor's Club.**

Eligibility

- Complete the nomination form and answer the questions in this packet to tell the story and impact of your nominee's work.
- Nominee must be a 501(c)3 nonprofit agency that serves the community at large and engages volunteers on some level in their organization. Nominations for faith-based organizations and service clubs must be for service(s) provided to the community at large (not just for their congregation or members).
- Volunteers engaged by the nonprofit agency must not receive any payment for their services but may perform service as part of work-release time or for student course credit. Reimbursements for out-of-pocket expenses, like travel, are acceptable.
- Recipient of a 2018 award or a recipient of the Mike McKinney Award in any year may not be nominated in 2019.
- Employees of United Way of Dane County and their families may not participate as a nominator or nominee. Judges and their families may not participate as a nominator.
- Eligibility and the selection of award recipients are at the discretion of the judges and judges' decisions are final.

Frequently Asked Questions

- **Q: Who chooses the award recipients?** A: Recipients are selected by a group of volunteer community leaders.
- **Q: Should I tell the volunteers they've been nominated?** A: Yes! It is a great honor to be nominated for a United Way Community Volunteer Award.
- **Q: What happens after a volunteer is nominated?** A: After the nomination form is received at United Way, a congratulatory letter will be sent to the nominee. Later, the nominee will receive an invitation to the awards luncheon.
- **Q: Are only United Way Partner Agencies eligible?** A: ANY nonprofit organization in Dane County can be nominated as long as they meet eligibility requirements.
- **Q: Need help filling out the nomination form?** A: Contact us at CommunityEngagement@uwdc.org

Award Sponsors: Business Volunteer Network, Dane County Administrators of Volunteer Services and the Irwin A. and Robert D. Goodman Fund in the United Way Foundation

Media Sponsor: WORT 89.9 FM Community Radio and WKOW TV

**Nominations must be submitted, delivered, or postmarked
by February 22, 2019.**



UNITED WAY OF DANE COUNTY **COMMUNITY VOLUNTEER AWARDS** NONPROFIT NOMINATION FORM

1. Nomination Category

Mark with an "x" the community issue that fits the nominee's volunteer activity.

- | | |
|--|--|
| <input type="checkbox"/> Improving academic achievement | <input type="checkbox"/> Strengthening nonprofit leadership/capacity |
| <input type="checkbox"/> Supporting early childhood development | <input type="checkbox"/> Caring for animals |
| <input type="checkbox"/> Improving public health | <input type="checkbox"/> Protecting the environment |
| <input type="checkbox"/> Decreasing homelessness | <input type="checkbox"/> Innovating agriculture practices |
| <input type="checkbox"/> Supporting seniors, persons with disabilities and/or their caregivers | <input type="checkbox"/> Preserving arts/culture |
| <input type="checkbox"/> Helping people on pathways out of poverty | <input type="checkbox"/> Other_____ |

2. Nominator Information

Name: _____
Title/Position: _____ Affiliation: _____
Mailing Address: _____ City/State/Zip: _____
Daytime Phone: _____ Email Address: _____
Today's Date: _____ Your Signature: _____

3. Nonprofit Nominee Information

Has the nominee been nominated before? Yes No Unsure
Nonprofit Name: _____ Phonetic Spelling: _____
Primary Contact Name: _____ Number of Volunteers: _____
Primary Contact Phone: _____ Primary Contact Email Address: _____
Nonprofit Nominee Mailing Address: _____
Nonprofit Nominee City/State/Zip: _____

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Instructions

- Answer each of the questions below limiting each answer to a maximum of 500 words (if printed).
- Typed responses are preferred, but handwritten responses are acceptable (if printed).
- When answering the questions, focus on how **the nominee's volunteer activities help build the nonprofit agency's capacity** (i.e. leadership, direct service, skill based, etc.) as well as other strategies that best support the nominee's commitment to volunteerism.
- Since judges will not know your nominee, **be thorough**.
- Include details of the community needs that the volunteer and the agency are addressing.

Nomination Questions

1. How does the nonprofit make volunteerism an important function of the organization? In what ways does it engage volunteers to meet goals, advance the mission, serve more people and affect the economics of the organization?
2. Describe how the nonprofit partners with other groups, businesses or organizations in order to achieve its mission.
3. How does the nonprofit engage volunteers to address community needs?
4. How is the volunteer impact measured, other than by number of volunteers and the hours served?

Submit your nomination by February 22, 2019

Mail to:

United Way of Dane County
PO Box 7548, Madison, WI 53707-7548

Drop off at:

Anderson United Way Center
2059 Atwood Avenue, Madison, WI

Online at:

unitedwaydanecounty.org/cvaform

