

UNITED WAY OF DANE COUNTY *COMMUNITY VOLUNTEER AWARDS*

BUSINESS NOMINATION FORM

Together in Hope • Nomination forms due by February 28

Recognize a Business that has a Commitment to Volunteerism

A company's commitment to volunteerism plays a critical role in achieving our community goals. Employees' time, skills and expertise create lasting change and make a long-term impact in Dane County.

The United Way Community Volunteer Awards give you a chance to recognize a business that strengthens our community through volunteerism! **All companies that volunteer at a Dane County nonprofit agency or school are eligible to be nominated.**

All nominated businesses will be recognized. Award recipients will be announced at the Community Volunteer Awards luncheon held on Wednesday, May 2, 2018 from 11:00^{am} - 1:15^{pm} at The Madison Concourse Hotel and Governor's Club.

Community Volunteer Business Award

One company will receive \$1,000 for the organization with which they volunteer. **This award is sponsored by the Business Volunteer Network.**



A company's commitment to volunteerism plays a critical role in achieving our community goals.

Eligibility

- Complete the nomination form and answer the questions in this packet to tell the story and impact of your nominee's volunteer work.
- Nominee volunteer activities may take place at any nonprofit organization or school in Dane County that serves the community at large.
- Volunteer service must be unpaid but may be performed on work-release time. Reimbursements for out-of-pocket expenses, like travel, are acceptable.
- Employees of United Way of Dane County, sponsors, judges or their families may not participate as a nominator or nominee.
- Recipient of a 2017 award or a recipient of the Mike McKinney Award in any year may not be nominated in 2018.
- Eligibility and the selection of award recipients are at the discretion of the judges and judges' decisions are final.



The Community Volunteer Awards are a great way to recognize your team.

Award Sponsors: Business Volunteer Network, Dane County Administrators of Volunteer Services and the Irwin A. and Robert D. Goodman Fund in the United Way Foundation

Media Sponsor: WORT 89.9 FM Community Radio and WKOW TV



United Way
of Dane County

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Questions about the nomination process?

Nomination workshops will be held on:

January 26, 12:00 - 1:00 pm via conference call | January 30, 8:00 - 9:00 am at Second Harvest Foodbank

Contact Danielle Pauk at 608-246-4390 or danielle.pauk@uwdc.org to RSVP

1. Nomination Category

Mark with an "x" the community issue that fits the nominee's volunteer activity.

- | | |
|--|--|
| <input type="checkbox"/> Improving academic achievement | <input type="checkbox"/> Strengthening nonprofit leadership/capacity |
| <input type="checkbox"/> Supporting early childhood development | <input type="checkbox"/> Caring for animals |
| <input type="checkbox"/> Improving public health | <input type="checkbox"/> Protecting the environment |
| <input type="checkbox"/> Decreasing homelessness | <input type="checkbox"/> Innovating agriculture practices |
| <input type="checkbox"/> Supporting seniors, persons with disabilities and/or their caregivers | <input type="checkbox"/> Preserving arts/culture |
| <input type="checkbox"/> Helping people on pathways out of poverty | <input type="checkbox"/> Other _____ |

2. Nominator Information

Organization Name: _____

Name: _____ Title/Position: _____

Mailing Address: _____ City/State/Zip: _____

Daytime Phone: _____ Email Address: _____

Today's Date: _____ Your Signature: _____

3. Business Nominee Information

Business Name: _____

Primary Contact Name: _____ Number of Volunteers: _____

Primary Contact Phone: _____ Primary Contact Email Address: _____

Business Nominee Mailing Address: _____

Business Nominee City/State/Zip: _____

4. Volunteer Service & Agency Information

Name of Agency: _____ Name of Agency Director: _____

Agency Mailing Address: _____

Agency City/State/Zip: _____ Agency Phone Number: _____

Agency Email Address: _____

Number of Years Business has Served: _____ Hours Donated by Business per Month: _____

Name and phone number of someone at the Agency who can serve as a reference:

Name: _____ Phone Number: _____

Nominations must be submitted, delivered, or postmarked by February 28, 2018.

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Nomination Questions Instructions:

- Answer each of the questions below limiting each answer to a maximum of 500 words (if printed).
- Typed responses are preferred, but handwritten responses are acceptable (if printed).
- When answering the questions, focus on how the nominee's volunteer activities help build the nonprofit agency's capacity (i.e. leadership, direct service, skill based, etc.) as well as other strategies that best support the nominee's commitment to volunteerism.
- Since judges will not know your nominee, be thorough.
- Include details of the community needs that the volunteer and the agency are addressing.

Nomination Questions

1. Please describe the volunteer activities the business is involved in. What agency(ies) does the business partner with and how do these agency(ies) benefit from the volunteer services provided by this business?
2. How does the business promote volunteerism within the work culture and influence social impact?
3. Please share a story of how this business has helped make a positive change in the community.

Frequently Asked Questions

Who chooses the award recipients?

Recipients are selected by a group of volunteer community leaders.

Should I tell the volunteers they've been nominated?

Yes! It is a great honor to be nominated for a United Way Community Volunteer Award.

What happens after a volunteer is nominated?

After the nomination form is received at United Way, a congratulatory letter will be sent to the nominee. Later, the nominee will receive an invitation to the awards luncheon on May 2.

Can I submit more than one nomination?

Submit only one nomination per company and include all volunteer activities you want to be considered.

Do companies need to only volunteer at United Way partner agencies?

No, a company's volunteer activities can take place at any Dane County nonprofit(s) or school.

Submit your nomination by February 28, 2018

Mail to:

United Way of Dane County
PO Box 7548, Madison, WI 53707-7548

Drop off at:

Anderson United Way Center
2059 Atwood Avenue, Madison, WI

Online at:

unitedwaydaneconomy.org/cvaform

CVA Nomination Checklist

- Nomination form
- Answers to nomination questions