

2012 UNITED WAY COMMUNITY VOLUNTEER AWARDS BUSINESS NOMINATION INFORMATION

Recognize a Business that has a Commitment to Volunteerism

Company volunteer programs play a critical role in achieving our community goals. Employees' time, skills and expertise create lasting change and make a long-term impact in Dane County.

The United Way Community Volunteer Awards is a great way to recognize the business community's commitment to addressing critical issues through volunteerism so Dane County is better educated, safer, and healthier. All businesses that volunteer at a Dane County nonprofit agency are eligible to be nominated.

All nominated businesses will be recognized, and award recipients will be announced at the Community Volunteer Awards luncheon held on Thursday, April 26, 2012 from 11:30am - 1:00pm at the Madison Concourse Hotel and Governor's Club.

Community Volunteer Business Award

One business will receive \$1,000 for the organization with which they volunteer. This award is sponsored by the Business Volunteer Network.



Eligibility

- Complete the nomination form and answers to the questions in this packet that tell the story of your nominee's volunteer work.
- Nominee volunteer activities may take place at any nonprofit organization in Dane County that serves the community at large.
- Volunteer service must be unpaid, but may be performed on work-release time or for student course credit (reimbursements for out-of-pocket expenses, like travel, are acceptable).
- Employees of United Way of Dane County, CUNA Mutual Group, Group Health Cooperative of South Central Wisconsin, Physicians Plus, St. Mary's Hospital, judges and their families may not participate as a nominator or nominee.
- Nominees may not be selected as an award recipient for two consecutive years.
- Judges' decisions are final.



2011 Days of Caring volunteers escorts St. Mary's Adult Day of Health Center clients through Olbrich Gardens.

Presented by



Common Purpose. Uncommon Commitment.

and other supporting sponsors



2012 UNITED WAY COMMUNITY VOLUNTEER AWARDS BUSINESS NOMINATION FORM

1. NOMINATION CATEGORY:

Mark with an "x" the community issue that fits the business nominee's volunteer activity.

- | | |
|--|---|
| <input type="checkbox"/> Improving academic achievement | <input type="checkbox"/> Strengthening nonprofit leadership |
| <input type="checkbox"/> Supporting early childhood development | <input type="checkbox"/> Caring for animals |
| <input type="checkbox"/> Improving public health | <input type="checkbox"/> Protecting the environment |
| <input type="checkbox"/> Decreasing homelessness | <input type="checkbox"/> Innovating agriculture practices |
| <input type="checkbox"/> Supporting seniors, persons with disabilities and/or their caregivers | <input type="checkbox"/> Preserving arts/culture |
| <input type="checkbox"/> Reducing violence and crime | <input type="checkbox"/> Other _____ |

2. NOMINATOR INFO

Name: _____ Organization Name: _____
Mailing address: _____ City/state/zip: _____
Daytime phone: _____ E-mail: _____
Today's date: _____ Your signature: _____

3. BUSINESS NOMINEE INFO

Business Name: _____ Phonetic spelling: _____
Primary contact name: _____ Number of volunteers: _____
Primary contact phone: _____ Primary contact email address: _____
Business nominee mailing address: _____
Business nominee city/state/zip: _____

4. VOLUNTEER SERVICE & AGENCY INFO

Name of agency: _____ Name of Agency Director _____
Agency mailing address: _____
Agency city/state/zip: _____ Agency phone number: _____
Number of years business has served: _____ Hours donated by business per month: _____

5. NOMINEE PHOTO

Send a close-up, digital photo to kbechtel@uwdc.org.
If no photo is available, contact Kayla Bechtel
(608-246-4384 or kbechtel@uwdc.org)



*Johnson Bank
2011 BVN Award Nominee*

Nominations must be submitted, delivered, or postmarked by February 24, 2012

2012 UNITED WAY COMMUNITY VOLUNTEER AWARDS BUSINESS NOMINATION FORM

NOMINATION QUESTIONS INSTRUCTIONS:

- Answer each of the questions below using up to four single-sided sheets.
- Typed responses are preferred, but handwritten responses are acceptable.
- When answering the questions, focus on one volunteer activity that best represents the nominee's contribution, but also include brief details on other volunteer activities in which the nominee participates.
- Since judges will not know your nominee, be thorough.
- Include details of the community needs that the volunteer and the agency are addressing.

NOMINATION QUESTIONS

Answer each of the following questions using up to four single-sided sheets.

1. Please describe the volunteer activities that your business nominee performs.
2. What role does the business nominee fill at the agency (provides services to those in need, serves on the board, leads a committee, influences public sentiment/policy, etc.)?
3. How does the business nominee's work improve or change our community? In other words, what kind of impact is the nominee making?
4. How does the business nominee embody the spirit of volunteerism (inspiring and leading others, overcoming personal/organizational challenges, using resources efficiently, etc.)?
5. Why should this business nominee be awarded a Community Volunteer Business Award?

FREQUENTLY ASKED QUESTIONS

Who chooses the award recipients?

Recipients are selected by a group of volunteer community leaders.

Should I tell the volunteers they've been nominated?

Yes! It is a great honor to be nominated for a United Way Community Volunteer Award.

What happens after a volunteer is nominated?

After the nomination form is received at the United Way Volunteer Center, a congratulatory letter will be sent to the nominee. Later, the nominee will receive an invitation to the awards luncheon on April 26, as a guest of United Way of Dane County and event sponsors.

Can I submit more than one nomination?

Yes, as long as the nominees do not perform the same function within the same organization.

Are only volunteers at United Way partner agencies eligible?

Volunteers at ANY nonprofit organization in Dane County can be nominated as long as they meet eligibility requirements.

I don't have a photo. What do I do?

You will be notified of dates that the nominee can come to United Way to have their photo taken.

SUBMIT YOUR NOMINATION BY FEBRUARY 24, 2012

Mail to:

United Way Volunteer Center,
PO BOX 7548, Madison, WI 53707-7548.

Drop off at:

United Way Anderson Center
2059 Atwood Ave., Madison

Online at:

unitedwaydaneconomy.org/cvaform

CVA NOMINATION CHECKLIST

- Nomination form
- Answers to nomination questions
- Nominee Photo