

YOUTH SERVICE DAY COMMITTEE VOLUNTEER JOB DESCRIPTION

TITLE: Youth Service Day Planning Committee Volunteer

PURPOSE OF COMMITTEE: To plan and coordinate Youth Service Day activities. Youth Service Day is a day to participate in youth-led volunteer projects and to promote service learning and year-long volunteer activity.

COMMITTEE MEMBER RESPONSIBILITIES:

- ◆ Create promotional materials to publicize activities such as posters, advertisements, public service announcements (PSA) and a professional **TV commercial with Charter Communications.**
- ◆ Communicate with local, state and federal elected officials to promote and participate in Youth Service Day activities
- ◆ Contact agencies and potential participants to assist with project coordination.
- ◆ Coordinate, plan staff YSD celebration
- ◆ Serve as community contacts with interested youth and youth groups

VOLUNTEERS NEEDED WITH:

- ◆ Enthusiasm for youth volunteerism and Service Learning
- ◆ Interest in working with non-profits and community organizations
- ◆ Desire to create fun, creative and exciting service projects
- ◆ Creativity to design t-shirts, promotional flyers and TV commercial

COMMITTEE MEMBERSHIP:

- ◆ Any high school or middle school age youth from Dane County
- ◆ By Youth For Youth volunteers
- ◆ Dane County Youth Commission volunteers

YOUTH SERVICE DAY PARTNERSHIP IS:

- ◆ United Way of Dane County
- ◆ Dane County Youth Commission
- ◆ Wisconsin Union Directorate-Community Services Committee
- ◆ Madison Area Technical College
- ◆ Edgewood College
- ◆ The Urban League
- ◆ 10,000 Hours Show Dane County (10K)

TIME COMMITMENT:

- ◆ Meetings will typically be Tuesday evenings from 5:30 – 7:00pm, January – April (first meeting will be in mid to late January, time and day **TBA**)
- ◆ Assist with celebration preparation, running of and take down on Saturday, April 21.
- ◆ Volunteer hours can be recorded for the **100-Hour Challenge**, **10,000 Hours Show** and other volunteer service awards, resumes, applications

IF YOU WOULD LIKE TO JOIN THE COMMITTEE:

Contact: Colin Fleming at the United Volunteer Center
(608) 246-5487 or cflaming@uwdc.org